

HOUSING AUTHORITY OF THE TOWN OF MANSFIELD
REGULAR MEETING MINUTES
Housing Authority Office
July 15, 2009
8:00 a.m.

Attendance: Mr. Long, Chairperson; Mr. Simonsen, Vice President, was excused; Mr. Eddy, Secretary and Treasurer; Ms Hall, Assistant Treasurer; Ms Christison-Lagay Commissioner; and Ms Fields, Executive Director.

The meeting was called to order at 8:13 a.m. by the Chairperson.

MINUTES

A motion was made by Mr. Eddy and seconded by Ms Hall to accept the minutes of the June 18, 2009, Regular Meeting. Motion approved unanimously.

COMMUNICATIONS

None

REPORTS OF THE DIRECTOR

Bills

A motion was made by Mr. Eddy and seconded by Ms Hall to accept the June 2009 Bills. Motion approved unanimously.

Financial Reports –A (General)

A motion was made by Ms Christison-Lagay and seconded by Mr. Eddy to accept the May 2009 Financial Reports. Motion approved unanimously.

Financial Report-B (Section 8 Statistical Report)

A motion was made by Ms Christison-Lagay and seconded by Mr. Eddy to accept the May 2009 Section 8 Statistical Report. Motion approved unanimously.

REPORT FROM TENANT REPRESENTATIVE

None

UNFINISHED BUSINESS

Finance Committee

Mr Eddy reported that Direct Deposit for landlords had been successfully set up for the Section 8 rental assistance payments. Direct Deposit began with the July rental payments.

Senior Center Laundry Door

The door was installed, but it lacks a window. A window will be put in the door and the security keypad moved. No time frame could be provided on completion of this work.

Holinko Re-Roofing

All five buildings were completed on June 23, 2009.

Section 8 Administrative Plan Changes

A motion was made by Mr. Eddy and seconded by Ms Christison-Lagay to approve the changes to Chapter 4 of the Administrative Plan. Motion approved unanimously.

A motion was made by Mr. Eddy and seconded by Ms Christison-Lagay to approve the changes to Chapter 5 of the Administrative Plan. Motion approved unanimously.

A motion was made by Ms Christison-Lagay and seconded by Mr. Eddy to approve the changes to Chapter 10 of the Administrative Plan. Motion approved unanimously.

A motion was made by Ms Christison- Lagay and seconded by Ms Hall to approve the changes to Chapter 13 of the Administrative Plan. Motion approved unanimously.

Development Opportunities

Ms Fields spoke with Ms Dorayne Carter from Safe Haven regarding the house on Hunting Lodge Road. Ms Carter thought the property would be better used for a specific program rather than for a family. She said the house has 4-5 bedrooms, an in-law apartment and a fire sprinkler system. The Board is not interested in the property at this time.

Wright's Village Sidewalk/Ramp Quote

Ms Fields received a bid in the amount of \$950.00 for a sidewalk and ramp to be constructed by the first set of mailboxes at Wright's Village. After a visual inspection of the area by the Board, a motion was made by Ms Christison-Lagay

and seconded by Ms Hall to not approve the work at this time. Motion approved unanimously.

NEW BUSINESS

None

OTHER BUSINESS

None

ADJOURNMENT

The Chairperson declared the meeting adjourned at 10:20 a.m.

Dexter Eddy, Secretary

Approved:

Richard Long, Chairperson